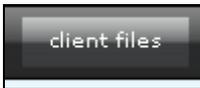


Creating Traveller Profiles

- Select the clientfiles tab from the menu.

**To create a New Traveller Profile in the system.**

- To Create a New Traveller Profile (Individual who you book travel for)
- Select Unknown Traveller

A screenshot of a web form. At the top, the text 'SELECT TRAVELLER' is displayed in orange. Below it is a dropdown menu with a white background and a blue border. The text 'Unknown Traveler..' is visible in the dropdown, and a small blue downward arrow is on the right. Below the dropdown is an orange button with the text 'CONTINUE >>' in white.**To create your own Traveller Profile in the system.**

- To Create a Traveller Profile for yourself
- This is to create your own Traveller Profile, used when making bookings for yourself.
- Select Create A Profile For Myself.

A screenshot of a web form. At the top, the text 'SELECT TRAVELLER' is displayed in orange. Below it is a dropdown menu with a white background and a blue border. The text 'Create A Profile For Myself..' is visible in the dropdown, and a small blue downward arrow is on the right. Below the dropdown is an orange button with the text 'CONTINUE >>' in white.**Important Note:**

- If you select "Create A Profile For Myself" to create a Traveller Profile in the system for another traveller, your login details will be over-ridden.