



Document Producer Plus  
Version Updates Downloading & Installation Procedure  
Windows XP

March 2012

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## 1. Version Update Notifications

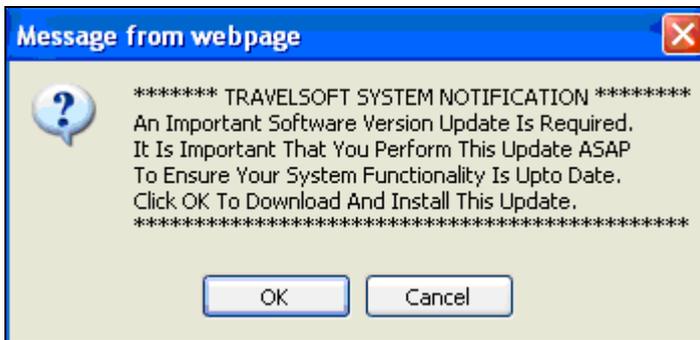
### 1.1. Email Notification from Travelsoft

Travelsoft may send an email notification (email shown below) to all users notifying you that a version update is available. The email will include the download link for the update.



### 1.2. Prompt Message in Document Producer Plus

The Document Producer Plus Application will prompt you on the first of each month if there is an version update available for download.



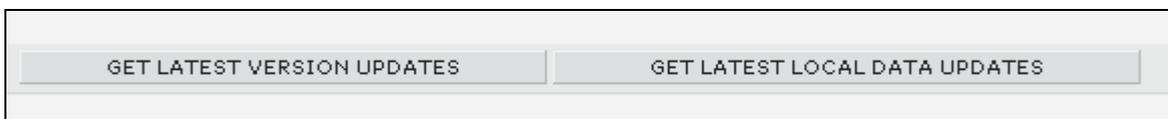
### 1.3. Manual Version Update from the Configuration Page

The software can be manually updated at any time from the application.

- Click Menu, and then select the Configuration Tab which is last item on list.

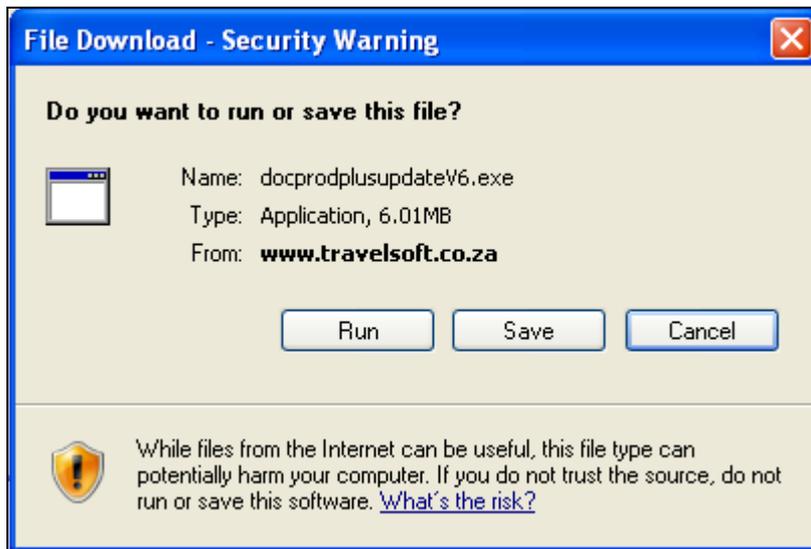


- On the Configuration page, scroll to the bottom of the page.
- Click on each of the GET LATEST VERSION / LOCAL DATA UPDATES buttons.

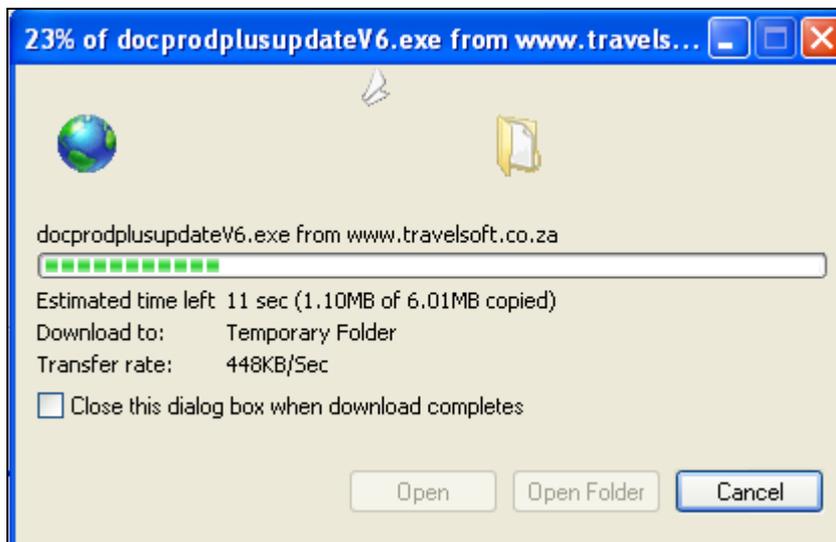


## 2. Downloading & Installing the Version Update

- 1 Once you have started the update from any of the above methods in section 1 above, the software download will begin.
- 2 A security message box will be displayed.



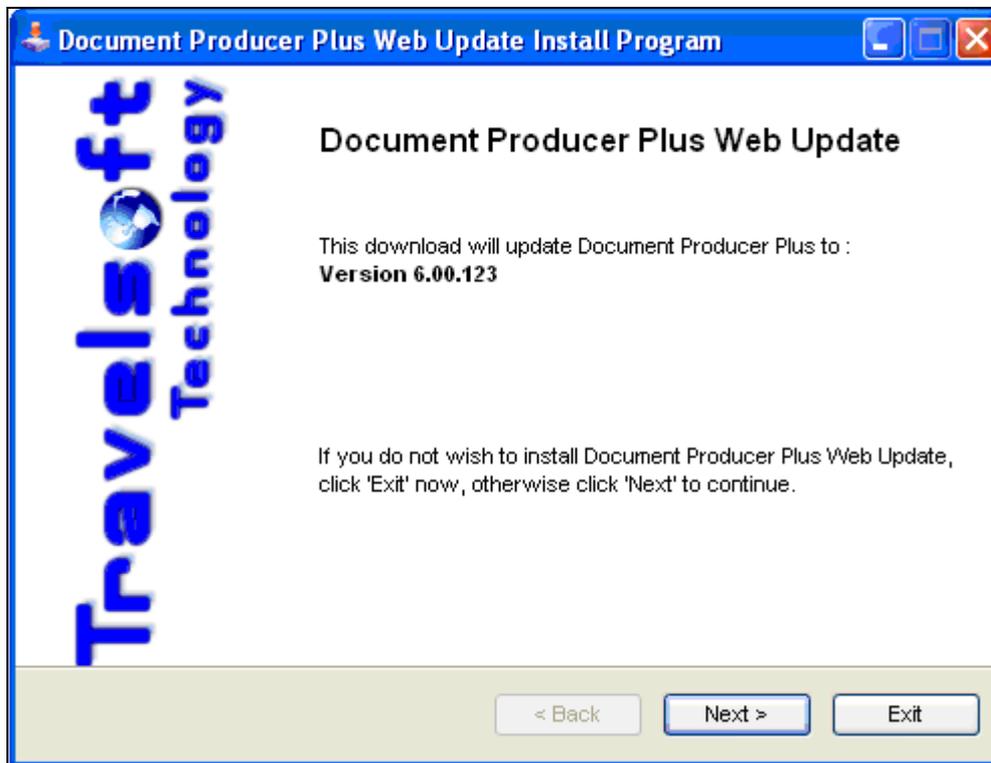
- 3 Select the **Run** option.
- 4 The installation files will begin downloading.



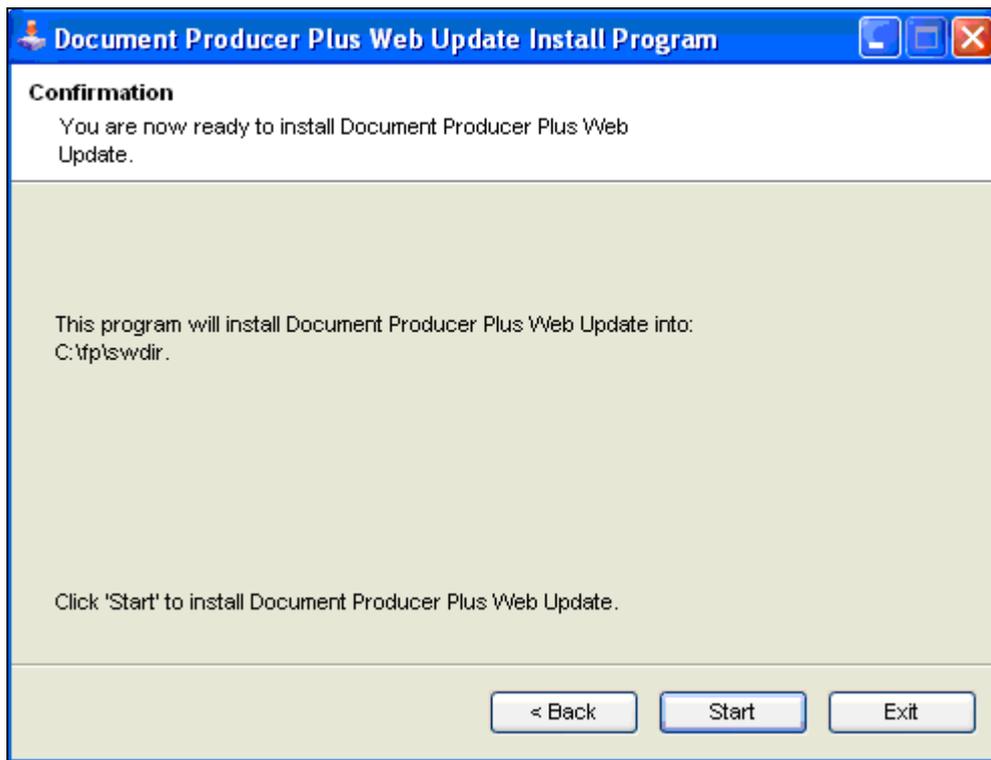
- 5 When the file download is complete, another security message box will be displayed.



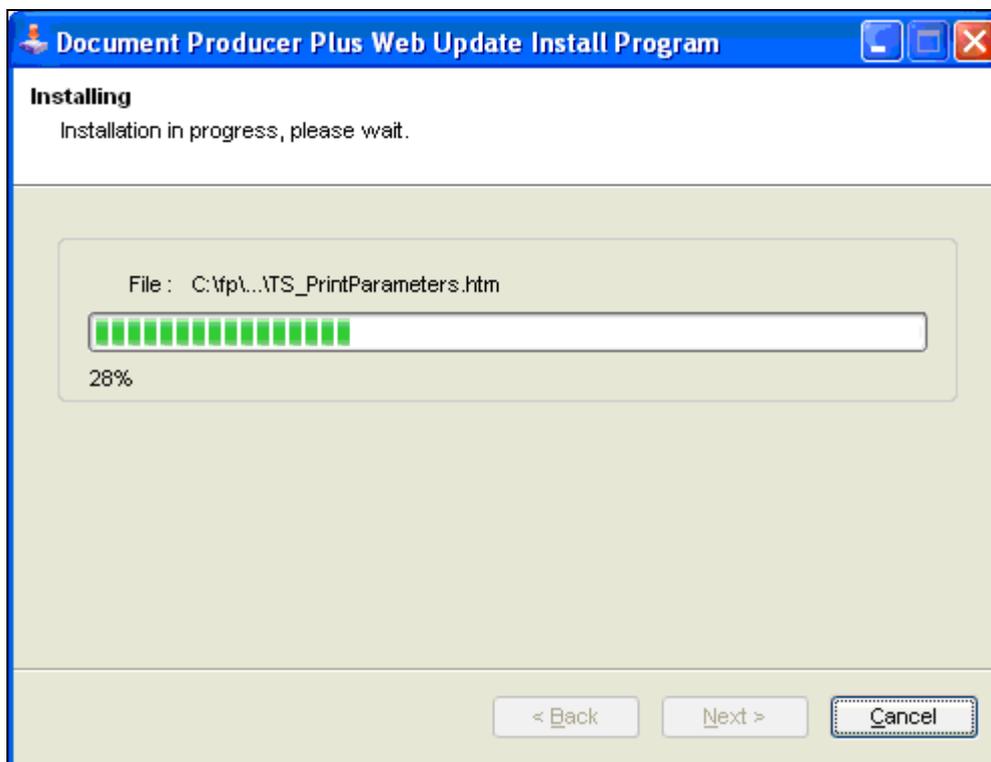
- Select the **Run** option.
- The Travelsoft Document Producer Plus Web Update screen will be displayed.



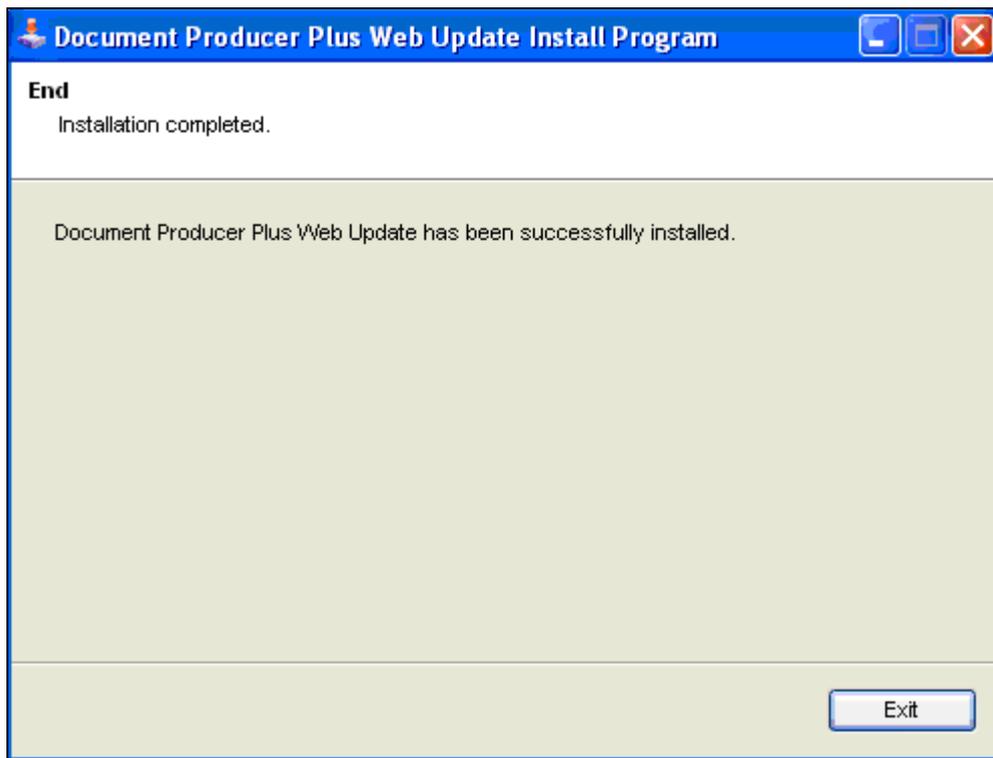
- Select **Next**.



- Select **Start**.



- The update will begin installing.



- Then select **Exit** to complete the installation.
- The version update is now completed.